



APPLICATION TO THE EXEMPTIONS BOARD

EXEMPTIONS FROM FEES AT STATE EDUCATIONAL INSTITUTIONS

Family Name and First Name _____

Sex: _____ Nationality: _____

ID Card: _____ Refugee Commission No: _____

Category: _____

Residence Address in Malta: _____

Locality: _____

Email address: _____ Tel. _____

Education Institution where course is followed: _____

Name of Person following course/Residence Permit No. / Date of Birth

Name of course applied for: _____

Exemption for scholastic Year: _____ Date: _____

Signature: _____

Category: Refugee ___ Subsidiary Protection ___ Asylum Seeker ___ THP ___

THPn/SRA ___ Failed Asylum Seeker ___ Long Term Resident ___

EU related ___ Exempt ___ Work Permit/family member ___ Others _____

**DOCUMENTS that are to be verified/photocopied when applying for exemption from fees in
State Educational Institutions**

- _____ Original valid Residence Permit/Refugee Commission/Police Cert. of the
applicant (sponsor) in case of minor
- _____ Original valid Residence Permit/Refugee Commission/Police Cert. of student
attending School/Institution
- _____ Original valid Residence permit/Ref. Commission/Police Cert. of Spouse, if
applicable.
- _____ Other document/documents (specify)

Signature of Receiving Officer

Date

**Application for Exemption cannot be processed unless ALL documentation required is
presented.**

**Parents/Guardians may be requested to present any relevant documentation required by the
Exemptions Board.**

Declaration by Client

**I give my consent for verification and processing of necessary documentation for the purpose it
has been requested.**

Signature of Client

Date

The Ministry for Education and Sport collects and processes information to carry out its obligations in accordance with the
Education Act Chapter 327 of the Laws of Malta. All data is collected and processed in accordance with Data Protection
legislation.

Personal information is accessed by the employees and members of the Board for Exemption from fees in State Educational
Institutions. Disclosure can be also made to third parties but only as authorized by law. You are entitled to know, free of charge,
what type of information the Exemptions Board holds and processes about you and why, who has access to it, how it is held
and kept up to date, for how long it is kept and what the Board is doing to comply with data protection legislation.

Correspondence is to be addressed to:

**The Secretary
Board of Exemption from Fees in State Educational Institutions,
Ministry of Education and Sport
Great Siege Road,
Floriana**

Tel: 2598 1247; 2598 1248

**Email: victor.b.agius@gov.mt
deborah.d.mifsud@gov.mt**